**University of Northern Colorado  
Aerial Lift Pre–Use Inspection Checklist**

Department:

Date:

Location / Building:

Aerial or Scissor Lift ID #:

**IF THE AERIAL LIFT FAILS ANY PART OF THIS INSPECTION, REMOVE THE KEY AND REPORT THE PROBLEM TO YOUR SUPERVISOR. DO NOT ATTEMPT TO MAKE REPAIRS UNLESS YOU ARE A TRAINED AND AUTHORIZED SERVICE PERSON.**

Operator’s Signature:

Comments:

**1. Safety Precautions**

**4. Platform Lift Inspection**

**Status  
OK NO NA**

Lift and Travel Controls and Switches 

Placards, Decals, and Control  
 ID labels 

Handrails, Guardrails,   
and Safety Chains 

Platform Deck and Toeboards 

Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 

Oil Level 

Hydraulic Oil Level 

Fuel Level 

Check the Lift and Surrounding   
Area for Leaks 

Coolant Level 

Tire Pressure and Condtions of Wheels   
and Tires 

Batter and Charger 

Ground Control Switches 

Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 

**2. Check Operations**

**Status  
OK NO NA**

**Status  
OK NO NA**

Windy Conditions – less than 20 to 25 MPH 

(Less than manufacturer guidelines)

Personal Protective Equipment 

Pedestrian / Traffic – Barriers, Tape, Signs 

Wheel Chock and/or Brakes 

Working Surface – Level 

Power Lines or Electrical Source 

Load Limits 

Outriggers 

Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 

Horn 

Gauge 

Brakes 

Lights 

Steering 

Attachments or Accessories 

Backup Alarm or Warning Buzzer 

Warning Lights 

Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 

**Status  
OK NO NA**

Unit Type: Scissor Lift Articulating Boom

**3. Vehicle Inspections**

Man Lift Other\_\_\_\_\_\_\_\_\_\_

Operator: