**HSE TOOLBOX MEETING**

Date: Meeting #:\_\_\_\_\_\_\_\_\_

Topic: **MOBILE SCAFFOLDS**

Conducted by:

**Mobile Scaffolds**

Mobile tower scaffolds provide a very useful and efficient working platform for numerous tasks when used properly. When misused, they provide a means of serious injury to both users and other employees.

**General Rule**

* Plan use of mobile tower scaffolds. Ensure SWL’s are sufficient, that manufacturers guidelines are complied with, and that a competent person is available to erect, adjust and dismantle.
* Check all mobile tower scaffolds prior to use; check general condition, check brakes/locking devices are working, check free rotation of wheels, check all bracings are in place, check for suitable access/egress and for suitable platform.
* Check if guard-rails and toe-boards were fitted.

**Safety Guide**

* Check manufacturers guide for base to height ratio. General rule is that the height should not exceed 3 times the narrowest base width, ie where narrowest base width equals 1.5m, height should not exceed 4.5m. (Note: this can be extended by use of outriggers.)
* Mobile tower scaffolds should only be used on level, firm surfaces. If surface is soft or not level then should only be used where adequate support is provided.
* Wheels should be locked whenever the tower is in use.
* Only integral ladders should be used – on no account rest ladders against outside, or use ladders off of mobile tower platforms.
* Ensure all persons and materials are removed from mobile tower scaffolds prior to moving, move by pushing at the base, avoid potholes/uneven surfaces, and beware of overhead obstructions – especially power lines!
* Mobile tower platforms should be fully boarded out where practicable - must be a minimum of 600mm wide.
* Consider tying the tower to structures where applicable.
* Always look and inspect the Scaffold Tag prior using the scaffold.

**Other notes or topics discussed in TBT:**