**HSE TOOLBOX MEETING**

Date: Meeting #:\_\_\_\_\_\_\_\_\_

Topic: **SCAFFOLDING SAFETY**

Conducted by:

**Introduction:**

Falls of both persons and object from scaffolding are a major cause of accidents in the construction industry, and in some cases the scaffold itself falls. These are all preventable.

**Discussion Points:**

* Scaffolding must be planned according to requirements including loads, platforms, safe passage, access / egress. etc.
* Scaffolding should only be erected, adjusted and dismantle by a certified scaffolder or a competent person.
* Scaffolding must be maintained and this is the responsibility of all the workers. Do not tamper with scaffolding, any alterations or faults, concerns should be reported immediately.

**Safety Precautions:**

* Safe access / egress must be provided. These must be secured and extend sufficiently beyond for safe mounting / dismounting.
* Scaffold platforms must be fully planked out (no open holes),guardrails must be complete as possible.
* Do not stack materials on the scaffolding over its designed safe weight load.
* Scaffolding must be stable and suitably tied to structures.
* Scaffolding should be regularly inspected. A tag should be provided after initial erection.
  + - GREEN TAG – Safe to use.
    - YELLOW TAG – Fall Protection (Safety Harness) required.
    - RED – NOT SAFE to use.
* Do not use incomplete or unsafe scaffolding (Red Tag Scaffolding).

**Other notes or topics discussed in TBT:**